

Lindenwood Board Meeting Minutes October 23, 2016

Attendees: Kim Hunter, Emily Duke, Linda Craig, Richard Fisher, Cindy Dando, Dallas Minner, Gary Holcomb, Anna Hough, Krista Williams, Pastor Law

Meeting was called to order at 12:25 p.m.
Minutes were reviewed and approved.

Elders Update - Cindy Dando

Copy of report is attached.

Nominating Committee

Committee is working on the slate of nominees.

Deacon Update - Krista Williams

- Krista gave a brief update for Terry Reeves.
- Cindy Dando reported that new Deacons will be given a list of their responsibilities.

Foundation Update - Richard Fisher

- Replacement of windows in the Ted Samms' wing - \$77,434 with vinyl, double paned
- Replacement of lights on roof and steeple - Cost to replace lights on roof and steeple is \$5,864.00. There may be additional costs if electrical work is needed.
- Discussion regarding the need to be systematic about church repairs.

Stained Glass Windows Update

- Cost to prepare windows is \$1000 per window. Lindenwood members are donating funds.

Personnel Committee – Gary Holcomb

- The Employee Handbook was updated to meet State and Federal requirements.
- Time records must be kept by staff members for new Federal guidelines. The new record keeping process has been given to the staff.
- Lunch time expectations were discussed: Salaried staff will have one hour; part time staff will have 30 minutes. Gary will meet with staff members in November.

Handbook Updates Include:

- Decorum at staff meetings
- Internet use while at work
- Personal appearance

New Personnel

Guidelines will be sent to Board Members for review and approval by October 31, 2016.

Update – Pastor Law

- Courtney Brookshire (SP) has resigned effective November 2nd.

- Pastor Law has deferred her vacation.
- Shared with youth that we will have a search committee for Courtney's replacement. Search committee will be formed quickly. There is a concern about the salary for this position.
- Discussion of bringing millennials to church.
- Pastor Law sees this as a good transition for the church.
- Pastor Law will meet with youth and their parents and tell them how important they are in the life of Lindenwood.
- Orange Curriculum is proceeding.
- The Youth Director Search Committee will recommend the best candidate to the board.
- Staff party in December
- Pray for Our Way Forward
- Gift cards for staff members due by November 6th

Financial Update – Anna Hough

- Member contributions are down.
- We are operating in the black.
- Non-member giving is up.
- Line of credit balance is \$17,000.
- We are in good shape.

Lindenfest

- Made a profit which will be split between Westy's and the Outreach Committee.

Next Congregational Meeting is December 14th at 6:30 p.m.

Meeting adjourned at 1:40 pm.