

**Lindenwood Christian Church**  
General Board of Directors Meeting  
Library  
Sunday, July 20, 2014 – 12:15-1:45 PM

**MINUTES**

**In Attendance:** Rachel Lyles, Susan Archey, Lisa Moore, Ric Potts, Gary Aulfinger, Emily Duke, Bill Dancer, Bill McConnell

**Absent:** Wayne Cook, Herb Hilgeman

**Others in Attendance:** Ralph Black, Jay Buck, Bill Eddings, Clay Isom, Erica and Tommy Latham, Mary Margaret Buck

I. Call to Order – Rachel Lyles at 12:20pm

II. Opening Prayer

III. Consent Agenda – Lisa Moore (5 min.)

Motion to accept the full Consent Agenda was given by Gary Aulfinger, seconded by Ric Potts and unanimously approved by the Board.

- i. June 15<sup>th</sup> Meeting Minutes – edit requested in finance report section to make date March 2014 vs. March 2013. Edit made as requested and minutes resubmitted
- ii. Ministry reports- Report presented reviewed. Susan Archey encouraged everyone to volunteer at the SOS opportunities the week ahead. She also reported on efforts underway to make Lindenfest a great outreach opportunity. Terry Reeves is the chair; Susan Archey is Treasurer; Marena McDonald is Logistics; Mark Williams, entertainment; Patricia Clark Ellis, food and vendors; Jessica Hunter- marketplace vendors. The areas in need of leadership are: Linden Lane ministry showcase, marketing, kids area.

IV. Sr. Minister's Report – Rev. Dr. Bill McConnell (10 min.)

Ministry teams are running well. Planning to provide a 13-week course in small group leadership so in January there will be a small group launch with renewed leadership. Bill made a mistake of signing checks with one signature and will make sure there are two signatures going forward. Bill has reached out to 3 people regarding marketing ministry. Bill encourages the Linden Lane to happen at church on Sunday to encourage involvement and suggested it be in place for Peabody Elementary event then remain up on Sunday.

VI. New Business

- i. Financial Report – Rachel Lyles (15 min.)
  - i. Revenue is \$96,000 below budget
  - ii. A/P is down significantly
  - iii. Expenses are being kept in line due to less revenue meaning there is no money for ministry, just basic cost to operate

- iv. Next month a cash flow projection will be provided
  - v. LifeQuest payment of \$6,000 due to church but \$5,000 in taxes are due so no real gain to be recognized. Clay Isom recommended we not pay a lump sum in tax bill due to cash flow challenges but set up a monthly payment plan or around \$500/month
  - vi. We need to plan to set up a payment plan for 2015 for the Line of Credit to pay toward principal on a monthly basis. Bill Dancer recommended the same amount of money to principal, as amount spent in interest, be the baseline for the plan.
- ii. Water Damage incident/Insurance update – Ralph Black, Bill Eddings, Gary Aulfinger (55 min.)
- i. When damage was realized the insurance company was called and they immediately (as policy requires) contacted ServiceMaster who came quickly to clean up the water damage and dry out the affected areas.
  - ii. Insurance adjusters came out and the claim was covered. The damage to the flooring, walls, and equipment will be covered.
  - iii. There is some discussion on how best to approach finalizing the claim for equipment, as what was damaged is no longer available so what are the comparable items to get? Bill Eddings will clarify with adjuster how this is to proceed.
  - iv. The repairs will be done back to its original colors and standard of flooring. Some items are not available so comps are being found.
  - v. The estimate for the cost to complete the repair is being developed by Chris Woods Construction (contractor) and no work will begin until a contract is executed. There are a few areas that may provide a cost savings, which may provide a little amount of overage.
  - vi. In relation to this topic there was discussion about the state of the roof. There is great concern as there is no knowledge of the age of the roof but the estimate is that it is at least 20 years old. From all analysis the roof is in bad shape. Jolly Roofing is currently assessing the situation and will provide an analysis to the maintenance committee. There was a recommendation that the roof be a priority and that any extra money from the insurance claim go to this effort.
  - vii. Also in relation to the topic, it was shared that the church needs a Disaster Recovery Plan to insure that any future incident is handled accordingly without having to figure it out in the moment. Lipscomb & Pitts (our insurance agency) has great materials to use in developing such a plan and Bill Dancer agreed to lead the development of this plan.
  - viii. We have received word that our insurance policy will increase 15% and when it arrives Rachel will share with the Board for approval.

#### VII. Members - Questions and Comment Time (5 min.)

Mary Margaret recommended that we focus on getting Stauffer Hall up and running and not wait for the AV situation to be resolved.

Clay Isom gave a Foundation update. He stated that the Foundation was establishing standard guidelines to insure accountability and transparency in use of funds. There is roughly \$950K in investments, \$20K in cash. Rental properties have been assessed for accurate tax assessments. Determined to keep the properties as rentals as they provide income. The Foundation has decided to not move forward in establishing a separate entity, at this time, because of the cost and tax implications. Due to this decision there may need to be a change in the new LCC Bylaws, as the Foundation was removed due to the planned separation.

Erica Latham shared that the Stewardship committee is continuing to contact "owners" of designated funds and asking if they would consider forgiving the debt. So far most are willing to forgive and no need to repay. The team is working on a increased giving awareness effort with 1-time a month having a stewardship moment a part of worship.

Lisa Moore shared that she has decided to resign from the Board. Due to increased pressures at work and to maintain a level of effectiveness and personal and family health, she had to let her Board involvement go.

VIII. Closing Prayer

IX. Adjournment

Next Board of Directors Meeting – Sunday, August 17, 2014, 12:15 PM

## **Ministry Reports**

### **Evangelism Team – Mike Taylor**

Evangelism seems to be going as well as can be expected according to some other groups in the church that seem to not be getting participation as well..... we are still in need of some good folks to step up and be part of our wonderful ministry.

We've gotten good reports from the "congregation care" team lead by Cindy Dando and she is ramping her team up and we are getting great reports back about what they are doing..and people are being reached and are communicating back..

One visitor I saw sunday said..he's been visiting other churches for the last couple of weeks and visited LW a few weeks back felt compelled to come again, because he had been reached out too by a personal visit, cookies and a card....which is great news that our teams are working well.

The biggest area of help we need right now is on the greeter team..still so many sundays go by and we have no one at the front entrance greeting. This team is lead by Connie Thieomonge...we've come up with a plan though to possibly have groups of folks in our church do this..so far this is the plan..

july-choir (who is off right now) only had 4 people sign up..we need at least 4 per Sunday and that just covers the front entrance.

August-deacons

sept-elders

oct-the board

nov- youth

dec-deacons

etc..etc..and we want small groups and sunday school classes to participate as well...

other than lack of participation we seem to be doing ok.

### **Outreach Team – Carter Beard**

It has been noted that a number of people seem to not be receiving emails through LCC listserves. Others state, upon inspection, that they are finding them in spam folders. Clearly, there is a need for a church-wide effort to re-connect EVERYONE by email – ensuring that people once again receive all they should. While this issue is “out there” – as noted during the deacons’ meeting last Sunday – we need to find a way to approach the entire congregation and get participation in ending this problem. Tech suggestions? Common-sense approaches? This is a glitch, but certainly an easy one to begin to address.

The Lindenwood Community Garden is thriving, and several loads of produce have been taken to the Calvary Rescue Mission as a result. This will continue until frost. It’s a blessing for those participating as well as those at the mission.

Outreach has found volunteers to be slow in responding to requests for help. Attempts have been made for about six weeks to get SOS camp volunteer slots filled; as of noon on Friday, July 18, they are not.

SOS Camp will go forward, and those participating will be asked to talk it up among the congregation. Everyone who participated last year stated their enjoyment and we expect the same this year.

Outreach has committed to a Lindenwood/Peabody Elementary school store, August 2. This will be a breakfast and school supply provision opportunity for the in-need half of the school and their families. LCC buses will transport the families, along with Peabody faculty, to and from the school. LCC members will set up the store on Friday evening, August 1, and return early Saturday morning, August 2, to prepare breakfast, sit with the families, and act as guest guides through the morning.

Outreach has received commitments for all funding requested for SOS camp; also, congregants have been volunteering financial and in-kind donations for the school supply store. This is great news and shows great promise!