

## Lindenwood General Board of Directors Meeting – April 13, 2014

Called to order 12:22 pm. – Rachel Lyles

Present: Herb Hilgeman; Gary Aulfinger; Wayne Cook; Bill Dancer; Rachel Lyles; Susan Archey; Rick Potts; Emily Duke

Absent: Lisa Moore

Others Present: Rev. Dr. Bill McConnell, Sr. Minister; Lynn Pleasants; Marena McDonald, Chair of Deacons; Anna Hough, Chair of Elders; Erika Latham, Chair of Stewardship; Tommye Latham; Scott Craig

### Sr. Minister Report – Bill McConnell

- CORE Ministry team leaders will meet with Bill once a month; still determining who will be leaders for some core ministry teams; will ensure that different core ministry teams are supporting others if they need to.
- Looking to get commitment from interested parties for a 12-week Life Group leader training session. Once leaders are trained, we will have an all-church study to launch all Life Groups.
- Goal: to have 75% of members in a Life Group (these groups will consist of a Bible Study but will mainly focus on “how to do life” as a Christian)
- Lynn asked, how can we help? Bill responded that we can help by identifying people who would be good leaders and encourage them to sign up for the leadership training.
- Bill and Michelle Campbell (Fork it Over) will be meeting this week to finalize proposed contract. One goal Bill has is to have Michelle attract more weddings to Lindenwood by promoting our facility to her client base.

### Consent Agenda

- 3/16 meeting minutes
  - In Lisa’s absence, suggested revisions will be given to Lisa and minutes will be approved via e-vote.
- Life Center Survey
  - Susan wants to know how many families responded to Phil Vaughn's survey. Rachel to follow up with Phil.
- Youth Underground report
  - Bill says that Wilson Clark, Phil and David Johnson will go to the Orange Conference (OC) in Atlanta (N. Point Church - Andy Stanley's Church). OC’s focus is on youth ministry from early childhood through Sr. High.
  - Rachel Lyles impressed with Wilson. (Bill said Wilson has a plan and a plan for the plan!)
  - Anna reported that the \$500 Wilson needed for curriculum has been donated.

- Herb H. made a motion to approve consent agenda, minus minutes. Bill D. Seconded.

## New Business

- Financial Report – Lynn Pleasants
  - Financial statements right now are more about exposure; we are working hard to get to get to the quality we all need and deserve.
  - On "need to investigate" footnotes, will have answers soon. We will learn as we go with timing of expenses.
  - Lynn will back up and work on cash flow; right now we are just trying to make payroll.
  - A discussion ensued regarding establishing and developing good procedures for designated funds. Stewardship ministry is working on this.
  - Receipts are \$29,800 under budget. Board needs to concentrate on member giving.
  - Lynn said, "Give 'til it hurts." Bill said, "Give 'til it helps."
  - A discussion ensued regarding congregants giving to designated items vs. the general budget. Bill stated that he thinks it is unhealthy and sends a message that the donor doesn't believe in mission of the church or trust in the leaders.
  - Lynn recommended moving routine maintenance expenses from the Balance sheet to the P&L. Since in 2013 the Foundation's assets covered most maintenance, we could not properly track them and they are, therefore, not accurately reflected in the budget.
  - One pay period in 2013 we missed IRS payment.
  - Several board members thanked Lynn and Tommye for their time and effort on the church finances.
- Sr. Search Committee
  - Members came in to the meeting unannounced, impromptu.
  - Rachel and the Personnel committee and Bill McConnell met a few weeks ago. A discussion ensued concerning our lack of understanding of our finances and policies and procedures that are not in place. It was noted how concerning it could be that we can't answer potential candidates' basic questions about finances and policies, because we are just discovering much of the gaps (in light of recent Staff departures).
  - The Search Committee addressed Board saying it may take a long time (at the least months) to identify the best candidate. Mike Robb said that we don't want to stop the process. We need to have faith if the right person is there, the money will come. Bill has done a good job of setting a good foundation and in helping establish systems. We are not going to leave God out of equation and should get out of the way and let him work.
  - The Board agreed that the Sr. Minister Search Committee can contact potential candidates and talk with them and should proceed with the process, carefully and with prayer.

- Personnel Committee Report – Gary Aulfinger
  - Presented proposed Employee Policy & Procedures for Church Employees. Once approved, it will go to Phil for him to develop one for LC/CC. See attached proposal and Highlights of Changes.
  - Working on 3 job descriptions: Alan Well for maintenance; Part-time accountant (20 hrs. per week); and Chris Nemec (new role after Gary Beard leaves the staff in early August).
  - Gary continues to provide IT updates and is working with Sharon Hodge to provide an "IT " small group to address needs going forward.

#### Question and Comment Time

- Rachel asked, “What do we want procedure to be when funds are requested for maintenance and outreach?” Answer: Call Bill. Bill will check with Lynn or Tommye to make sure we have the cash first.

Meeting adjourned at 3:50 PM

Minutes submitted by Susan Archey and Rachel Lyles